

## Blackboard Training Needs Assessment Survey

1a. How many faculty/staff members at your department are responsible for training new faculty/staff on Blackboard, the current learning management system?

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1b. What materials would be useful for training faculty/staff on Blackboard, the current learning management system? (Check all that apply)

\_\_\_\_\_ Function specific online training sessions

\_\_\_\_\_ Online step-by-step instructions

\_\_\_\_\_ online help

\_\_\_\_\_ Other

1c. Please describe your faculty/staff's current process for training new faculty/staff on Blackboard (include any materials you use).

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2. What sources of information can TCC provide to answer questions at the institution level regarding Blackboard software functionality? (Check all that apply)

\_\_\_\_\_ Glossary of new terminology

\_\_\_\_\_ Online step-by-step instructions

\_\_\_\_\_ Function specific online training sessions

\_\_\_\_\_ Other

3. Are there any materials that TCC could provide *prior* to Blackboard training to make the sessions more helpful to you?

\_\_\_\_\_ What can we provide???

4. Have you used Blackboard

\_\_\_\_\_ Yes (Continue)

\_\_\_\_\_ No (Skip to 5)

5. Did you find the session on circulation helpful?

\_\_\_\_\_ Yes (Skip to 5)

\_\_\_\_\_ No (Continue)

6. Why was the Blackboard Introduction session not helpful to you?

- I have trouble learning online
- The session was not comprehensive enough
- Unfamiliar with Blackboard
- Other

7. What changes should be made to the current Blackboard introduction session to make it more helpful for future sessions?

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8. Do you think Blackboard that is function specific would be helpful *after* Blackboard introduction training to assist in training other staff members?

- Yes
- No